

**Juvenile Justice Advisory Committee
Children Youth and Families Department**

Law Enforcement Certification of Non-Secure Classification

To ensure proper classification of law enforcement buildings for the purpose of compliance monitoring under the New Mexico State statute 32A-14-4.1, the Juvenile Justice Advisory Committee (attached to CYFD) requests your agency complete this form. It will then be included in the New Mexico Monitoring Report as required for the federal Office of Juvenile Justice and Delinquency Prevention (OJJDP).

If your agency operates from more than one facility, please complete a separate form for each facility.

Law Enforcement Agency _____
Contact Person and Title _____ Contact Phone _____
Contact Fax _____ Contact E-Mail Address _____
Agency Address _____

Police Administrative Building Name _____

Address (if different from Agency Address) _____
County _____ Judicial District _____

Mark all items below as True (T), False (F) or Not Applicable (NA) to determine classification of the building listed above. If your building is classified as non-secure it will only need to be inspected on-site every other year to review the classification. If your building is classified as secure, yearly monitoring visits will be made and holding cell logs should be maintained.

_____ Within our building at the above address there are no holding cells.

_____ Within this building there are holding cells, but they are not used to detain juveniles or adults for any reason (perhaps they are being used for storage or are empty). Our agency has either issued a memo that the cells will not be used or has policies and procedures that contain this directive.

_____ There is an interview room which we use for victim interviews and/or suspect interrogations.

_____ The interview room has no locks on the door and is not used as secure holding for any person our agency takes into custody.

_____ The interview room has a lock on the door but no officer can lock it (for example, they don't have keys).

_____ The interview room has a lock on the door but the lock is only operational from the inside, therefore, the suspect or victim can lock themselves in but officers cannot lock the room from the outside.

_____ There are no cuffing rings, cuffing benches or other stationary objects that officers use to cuff people to prevent them from leaving the building or room.

_____ Included in our agency's written policies and procedures are directives that suspects will not be cuffed to a stationary object within the building.

CERTIFICATION: This form must be signed by the Chief of Police or Sheriff and in signing the form, the Chief or Sheriff is certifying accuracy of the information provided. If any of the above information changes, contact the New Mexico Compliance Monitor to review classification status.

Chief or Sheriff's Name (Type or Print): _____
Signature of Chief or Sheriff Date: _____

New Mexico Compliance Monitor Name: _____
Phone: _____
Signature: _____
Date: _____